

**SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET**

Referred to Commission Committee (name) Hospitals & Health

For Commission Action on (date) January 25, 2010

A RESOLUTION approving an amendment to the FY2009-2010 operating budget of the Memphis and Shelby County Health Department's Shelby County Schools Nurses Program, reclassifying \$48,111 from personnel costs to operations and maintenance costs as approved by the grantor for the provision of nursing services by Registered Nurses and Licensed Practical Nurses to Shelby County Schools, amending the position control budget and appropriating said funds. This item requires no additional expenditure of County School funds. Resolution sponsored by Commissioner Deidre Malone.

CHECK ALL THAT APPLY BELOW:

 X This Action does NOT require expenditure of funds.

 This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$: County CIP Funds: \$

State Grant Funds: \$: State Gas Tax Funds: \$

Federal Grant Funds: \$

Other funds (Specify source and amount):

Other pass-thru funds (Specify source and amount): \$

Originating Department: Division of Health Services – Community Services

APPROVAL:

Dept. Head: Johnathan Russell 544-7585 \ \
(Type your name & phone #.) (Initials) (Date)

Division Director: Yvonne S. Madlock 544-7583 \ \
(Type your name & phone #.) (Initials) (Date)

CIP – A&F Director: \ \
(Type your name & phone #.) (Initials) (Date)

Finance Dept.: Michael A. Swift 545-4449 \ \
(Type your name & phone #.) (Initials) (Date)

County Attorney: Mary Bright. 545-4963 \ \
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: James Huntzicker 545-4514 \ \
(Type your name & phone #.) (Initials) (Date)

ITEM NO: _____

PREPARED BY: Johnathan Russell

APPROVED BY: _____

A RESOLUTION approving an amendment to the FY2009-2010 operating budget of the Memphis and Shelby County Health Department's Shelby County Schools Nurses Program, reclassifying \$48,111 from personnel costs to operations and maintenance costs as approved by the grantor for the provision of nursing services by Registered Nurses and Licensed Practical Nurses to Shelby County Schools, amending the position control budget and appropriating said funds. This item requires no additional expenditure of County School funds. Resolution sponsored by Commissioner Deidre Malone.

WHEREAS, That an amended agreement between Shelby County Schools and Shelby County Government in the amount of \$2,225,000.00 for the period July 1, 2009 - June 30, 2010, was entered into on September 28, 2009; and

WHEREAS, That it is necessary to amend the Shelby County Schools Budget No. 835-400513 as shown on Exhibit A; and

WHEREAS, That it is necessary to amend the FY 2010 Position Control Budget as shown on Exhibit B; and

WHEREAS, That there is no cost to the County for this activity.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the FY 2009-2010 Shelby County Operating Budget is hereby amended and funds appropriated as per Exhibit A, which is attached hereto and incorporated hereinto by reference.

BE IT FURTHER RESOLVED, That the FY 2009-2010 Shelby County Position Budget is hereby amended as shown on Exhibit B, which is attached hereto and incorporated hereinto by reference.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants to the extent of appropriations made in this resolution and to take proper credit in their accounting therefore.

Joe Ford, Interim County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

SUMMARY SHEET

I. Description of Item

Requesting approval of a budget amendment and appropriation of funds in the FY2009-2010 Operating Budget and the Position Control Budget for the Shelby County Schools Nursing grant.

This contract between Shelby County Government and the Shelby County Schools is for the provision of school health services.

II. Source and Amount of Funding

**A. Shelby County Schools
School Nurses Program
Budget Number 835-400513-4420**

B. There are no other costs, directly or indirectly, associated with this resolution.

C. There are no additional or subsequent obligations or expenses for which Shelby County will ultimately be responsible.

III. Contract Items

A. N/A.

IV. Additional Information Relevant to Approval of this Item

- Administration recommends approval of this Resolution.**
- This budget amendment will permit maximum utilization of grant funds and ensure proper nursing staffing for the Shelby County Schools.**
 - 1. TCA 49-3-359 mandated that there be one School Nurse for every 3000 students in a district.**
 - 2. TCA 49-5-415 mandates that Licensed Health Care Providers (usually nurses) provide health care services in schools.**
 - 3. Federal Law (Individuals with Disabilities Education Acts) mandates that school systems provide education and related services to students who are classified as Special Education if they have special service needs, including nursing services, if necessary.**

- 4. **School Nurses provide general and special needs services for all students in Shelby County including health promotion and illness/injury prevention education.**
- **There is no cost to the County for this activity.**
- **Scope of Services:**

Nursing Services

- a. **Conduct comprehensive health assessments of the child in relation to the school setting.**
- b. **Provide direct health care services to the student with special needs.**
- c. **Serve as a liaison with parents, primary health care provider and other related agencies participating in the care of the student with special needs.**
- d. **Identification of assessment and/or educational planning, and evaluation of the child with special health care needs.**
- e. **Provide home visits as needed.**
- f. **Facilitate and assist with the transition of the student with special needs from home to school-to include bus duty assignments.**
- g. **Ensure the development of the Individualized Health Care Plan and that appropriate staff is informed (LPN, teacher, etc.)**
- h. **Attend Individualized Education Program (IEP) meetings of students as needed.**
- i. **Assist in the identification and problem solving of issues that affect the delivery of health care services.**
- j. **Evaluate and determine the need for additional services for the student with health care needs.**
- k. **Assure that the necessary tasks provided by the School Nurses are carried out safely, effectively and in a timely manner.**
- l. **Provide pertinent and timely information to the Shelby County School System that could possibly affect the delivery of care.**

- m. Monitor the School Nurses' documentation for accuracy and completeness.**
- n. Work with Shelby County Schools' administration to determine proper staffing patterns.**
- o. Work with Shelby County Schools' personnel with the development of staff development workshops.**
- p. Available by pager or phone to appropriate Shelby County School staff regarding school health matters.**
- r. Help plan and provide for orientation of newly hired School Nursing Staff.**
- s. Provide monthly reports to the School Health Coordinator that includes information that is valuable for the completion of the state report.**
- t. Participation in Shelby County Schools' Coordinated Health effort with a particular emphasis on students with special health care needs.**